Winter Break 2026

Housing and Residence Life closes to residents at 6 p.m. on Friday, December 11. The USI campus including the Housing and Residence Life office will be closed December 23, 2026 through January 3, 2027 with limited University staff available. It is recommended that residents not leave valuables in their apartments or residence halls during Winter Break.

IMPORTANT DATES

Monday, November 16
Winter Break request forms available on Housing Portal.

Friday, December 4
Deadline to submit a request to stay late, stay over or return early.

Friday, December 11
Housing closes to residents at 6 p.m. Residents must leave unless approved to stay late or stay over.

Residents discovered living on campus without approval may face disciplinary action along with a $300 fine.

Winter Break Housing Eligibility

All Winter Break Housing requests are subject to eligibility guidelines and approval.

Residents Eligible for Winter Break Housing

- International students
- Residents unable to travel home (no transportation or someone to take them home or lives a significant distance from campus)
- Athletes in mid-season with practice and/or games over break
- Residents participating in a credit-earning activity such as student teaching, internship or co-op
- Residents with an on-campus job who are required to work over break (must provide supervisor documentation)
- Residents with an off-campus job who are required to work over break (must provide supervisor documentation)

Residents Not Eligible for Winter Break Housing

- Graduating in December (may request to Stay Late and check out December 13)
- Not returning to live on campus for Spring 2027
- Students moving onto campus for Spring 2027
- **Residents with permanent residences in Vanderburgh, Warrick, Posey, Gibson, Henderson (KY), White (IL), or Gallatin (IL) counties**

Scan for answers to these questions and more!

Moving out at the end of the semester?
Needing to stay late or during break?
Not sure what to do before leaving?
Want to avoid an improper check out fee?

Winter Break checklist on other side.

Winter Break 2026

Please complete this checklist before leaving for Winter Break. Attach checklist on the back of the apartment or residence hall door. Housing staff will complete a health and safety check of each room.

Completed	Task
	Clean apartment or residence hall suite thoroughly.
	Remove perishable food items from cabinets and refrigerator.
	Remove all trash and put in outside dumpster.
	Unplug all electrical items except University-provided appliances and personal minifridges.
	Take home any items needed while away from campus; residents will not have access to rooms.
	Remove any belongings from a vacant space in the apartment or suite and ensure the space is clean and ready for a new resident to move in for the spring semester.
	Open cabinet doors under kitchen and bathroom sinks so warm air can circulate to plumbing.
	Set temperature to HEAT/68 degrees; close and secure windows.
	Ensure toilets are not running and all water fixtures are fully turned off with no drips.
	Turn off lights.
	Lock your door.
	If not returning to live on campus for Spring 2027, submit contract cancellation form on Housing Portal and return your key to the Housing office.

Residents may return to Housing on or after January 8.

Enjoy your Winter Break and we will see you in January!

Winter Break information on other side.